## **Water Primary School**

Happiness, Health & Opportunity

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Acting Headteacher: Miss E McKay



16<sup>th</sup> November 2022

## Dear Parents/Guardians

We are writing to let you know about a special assembly we will be holding on Friday 9<sup>th</sup> December at 9.15am to say 'Thank You and Good Luck' to Mr Willan.

This assembly will replace our weekly Good News assembly and we would like to make sure we have as many people there as possible.

Please could you also pass this information onto any past parents you are still in contact with, and members of the community, who you think would like to come along.

We look forward to seeing as many of you as possible to give Mr Willan a great send off.

Thank you.

Kind regards Yours faithfully

Miss E McKay Acting Headteacher











