

Water Primary School

Happiness, Health & Opportunity

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Headteacher: Mr C Willan



Water School Parent Governor Elections

Notice of Election

Dear Parent

We have four Parent Governors as part of our Governing Body at Water School. They are elected by the parents of pupils at this School to serve for four years. Currently we have 2 vacancies therefore elections need to be held. You may, if you wish, put yourself forward as a candidate using the attached Nomination Form. Please read the information given on the Nomination Form.

The timetable for the election is:-

1. Nomination Form to be returned to me by 12:00pm on Tuesday 28th January 2020
2. Parents informed of candidates on Wednesday 29th January 2020
(Voting will only take place if there are more nominations than vacancies)
3. Voting forms to be returned to me by 12:00pm on Wednesday 12th February 2020
4. Votes will be counted at 3:30pm on Wednesday 12th February 2020 after which the result will be announced.

Governors are important, valued and influential at our School, and I do hope you will be able to take part in this election by becoming a Candidate and by casting your vote if/when the time comes.

If you require any further information about being elected to the Governing Body, or what the role involves, please contact me on the above telephone number.

Yours sincerely

Mr C. Willan
Headteacher
Returning Officer for Governor Election



Nomination Form

Before completing this form, please read the information notes attached.

	SURNAME, INITIALS Title	ADDRESS	SIGNATURE
Nominee	(Capitals)		
Proposer	(Capitals)		
Secunder	(Capitals)		

Declaration of Nominee: I am willing to accept nomination and confirm that I am not disqualified from becoming a governor. Should I be elected I agree that if I subsequently become disqualified I will notify the Clerk to Governors in writing.

Should I be elected I understand that information on my governorship will be made available to the County Council for its use in providing support to school governors.

Signed: _____

Date: _____

This form must be returned to the Headteacher/ Returning Officer by 12:00 pm Tuesday 28th January 2020 **Late nominations will not be accepted.**

Information

Nomination

1. All parents of pupils at the school can be nominated as a candidate for a Parent Governor Election.
2. Any parent who wants to be nominated has to be proposed and seconded by any two other parents of pupils at the School.
3. In submitting a nomination, the Nomination Form on the page opposite should be completed and sent to Mr Willan by 12:00 pm on Tuesday 28th January 2020

Please note there can be no extension beyond this time and date.

Candidates should complete the reverse of the Nomination Form with biographical details, which will be sent to all parents to help them decide how to use their votes.

Who are Parent Governors?

Parent Governors are elected by parents of children at the school. For a person to stand for election and to vote in a Parent Governor Election he/she must have parental responsibility for a child who is registered at the school.

If there are insufficient eligible candidates for the vacancies at an election the Governing Body can appoint a Parent Governor, but there are restrictions on who can be appointed.

Parent Governors, like all Governors serve four years. If a Parent Governor ceases to be the parent of a child registered at the school within the four year period, he/she may continue to be a Governor for the rest of his /her term of office.

What are Parent Governors?

All maintained school Governing Bodies have a least one Parent Governor.

Parent Governors have the same rights, responsibilities and duties as other Governors.

Parent Governors should play a full and active part in the Governing Body but,

Parent Governors, like other Governors, do not have the power to act as individuals or as a group, unless specifically authorised to do so by the Governing Body.

Parent Governors are not on the Governing Body simply to represent the interest of parents, or to be the only link with parents because all Governors must have regard to these issues.

What do Governors do?

All maintained schools have a Governing Body which together with the Headteacher sets aims and policies of the school. The Headteacher is responsible for the day to day management of the school. Together the Governing Body and Headteacher must ensure the school provides good quality education and helps to raise standards.



The Governing Body:

- Is accountable for the performance of the school to the parents and the wider community
- Plans the school's future direction
- Selects the Headteacher
- Makes decisions on the school's budget and staffing
- Makes sure the National Curriculum is taught
- Decides how the school can encourage pupils' spiritual, moral and cultural development
- Makes sure the school provides for all its pupils, including those with special educational needs.

How much time will it take?

To be an effective member of the Governing Body team, it takes time. You will need to prepare for and attend at least one full Governing Body meeting per term. You will also be involved in one or two committees dealing with finance, staffing curriculum or premises. These usually meet at least once a term. In addition some Governors take on other roles such as Special Educational Needs, Literacy or Numeracy Governor.

The amount of time you will need to give depends on how involved you become but Governing Bodies cannot operate effectively without commitment and support. You must be prepared to take more than an interest.

What support is available?

Lancashire LEA and the associated Dioceses/Church Authorities provide a wide range of support services and training for Governors.

All new Governors receive an introductory pack of materials from the LEA which outlines the range of training opportunities available to Governors and Governing Bodies and provides the basic reference documents. There is also a termly Newsletter which helps to keep Governors up to date with recent developments.

Sometimes Governing Bodies have difficult decisions to take. In such cases the Governing Body has access to support and advice from the LEA and the Church Authorities/Diocese as appropriate.

Disqualification

1. Anyone who has been declared bankrupt or who has served a custodial sentence should seek advice before standing as a Candidate. In some cases, the law disqualifies such people from being a Governor of a School.
2. With the exception of ex-officio Governors, it is only possible to be a Governor of two schools.
3. Are disqualified from working with children.
4. Have been refused an application to the Criminal Records Bureau for a criminal records certificate.



