

# Year Planner 2014-16

POLICIES	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
<b>SAFE-GUARDING</b>	Recruitment & Selection & Staff Induction 1 Using Images of Children 4 Teacher's Appraisal 5 Confidentiality 6 Whistle-Blowing 7 Behaviour & School Rules 8 Positive Parenting 8 Anti-Bullying & A/B Charter 9 Attendance & Registration 10 Special Educational Needs 12 Handling Complaints 19		Health & Safety 20 Fire Safety 21 First aid 22 Administration of Medicines 23 Risk Assessment 24		E-Safety Framework 25 ICT Security Framework 26 Drugs & Substance Misuse 27 Sex & Relationships Education 28 Personal, Social, Health & Citizenship Education 29 Educational Visits 30 External Agencies 31 Single Equalities Duty 13		Equality Action Plan 14 (Incorporating the Accessibility Plan)  Equality Impact assessment 15	Child Protection 2   School Brochure safeguarding Summary 16 Home-School Agreement 17 School Brochure Consent Forms 18		Emergency Plan (Critical Incidents) 32  Emotional Health & Wellbeing 11	
<b>CURRICULUM</b>	Curriculum Policy Target Setting Teaching & Learning Collective Worship Presentation & Setting Out Marking Policy		Music Art & D.T. I.C.T. Security I.C.T. Policy Assessment & Expectations Policy		Geography History M.F.L. R.E.			Community Cohesion Homework P.E. Safety Education Timetable		Early Years Literacy, Phonics & Reading Numeracy Science	
<b>STAFFING</b>	Teacher's Appraisal Procedures  Whistleblowing		Central record for Recruitment & Vetting		Pay Policy Grievance – Support Staff Grievance – Teachers Managing Allegations Against Adults Leave of Absence Policy			Workplace Bullying & Harassment  Lone Working Manual Handling Working at Height Stress		Capability Procedures  Guide For Staff & Volunteers	
<b>FINANCE</b>	Registered Business Interest Statement of Roles & Responsibilities Internal Financial regulations Whistleblowing Complaints Procedures							Charging Policy Letting Policy Debt Management Disposal of Assets		Terms of reference for Finance Committee  Best Value Statement	
<b>PUPILS</b>	Attendance Targets Pupil Premium Report		Pupil Voice Looked After Children		School Council		Policy for Equalities Summary 3	Exclusions		Admissions SEN Annual Report to Governors	